

## Explorer Computer LLC Company Profile

### Owner and Developer of Hinawi ERP Software

#### Company Introduction

Explorer Computer – Sole Proprietorship LLC was founded in 1998 in Abu Dhabi, UAE, and is one of the leading companies in software development and support. The company provides comprehensive technological solutions tailored to the needs of small, medium, and large companies, focusing on quality and innovation.

#### Introduction to Hinawi ERP Software

Hinawi ERP is a comprehensive enterprise resource planning (ERP) module that covers financial accounting, human resources, payroll, real estate management and maintenance, contracting, school management, and more. The software offers extensive Arabic language support, making it ideal for businesses in the Middle East. Additionally, its flexible settings allow companies to customize it according to their internal policies.

#### Features of Hinawi ERP Software

##### Over 25 Years of Trust and Continuous Excellence

Since its launch in Abu Dhabi, the software has served businesses of all sizes in the Middle East, consistently delivering exceptional services that enhance customer trust. After more than 25 years, the software has become a symbol of reliability and commitment to building long-lasting and sustainable client relationships.

##### A Suite of Integrated Modules

Hinawi ERP is a collection of integrated modules within a single software program. It saves time and enhances internal controls within companies. Clients can purchase the module they require.

##### Continuous Updates

We are committed to developing the software to meet our client's evolving needs. Regular updates are released three times a year, including improvements to existing features and new functionalities. Our team at our headquarters carries out these updates to ensure customers benefit from the latest developments. Minor modifications are usually free of charge.



## Comprehensive Language and Technical Support

The software offers robust linguistic support by providing full functionality in Arabic and English, making it the ideal choice for implementation in Middle Eastern countries. Users can switch between the two languages without exiting the module.

## Advanced Settings for Business Policy Implementation

Hinawi ERP offers significant flexibility in configuring settings and policies, allowing businesses to customize the software without developer intervention. Policies can be adjusted to align with internal company regulations or state laws, such as taxation and social security.

## Template Design for Documents

The software includes ready-to-use document templates in Arabic and English that can be customized to meet client requirements. These flexible templates simplify document preparation and printing efficiently. All types of documents can be attached to the software.

## Task Tracking and Performance Enhancement

The software guides users through incomplete tasks by displaying detailed reports on unposted transactions or pending processes. It also supports employee task tracking and performance evaluation.

## Instant Notifications for Enhanced Workflow Efficiency

Hinawi ERP allows users and clients to receive instant notifications and alerts via email or SMS, informing them about important operations such as invoice creation, approvals, cheque due dates, contracts, etc.

## Workflow Automation

The software ensures company policies are followed by implementing comprehensive workflow automation to maintain internal control according to assigned authorizations. For example, it manages creation, modification, approval, and other permission-based actions. Each step depends on the preceding one.

## Immediate Deployment

Hinawi ERP is ready for immediate deployment, requiring only installation and the initial loading of name lists to expedite usage. Ready-made examples of account of accounts lists are available. The software is a desktop version.

## Reports

The software provides dozens of reports with advanced search, printing, modification features, and export capabilities to Excel.



## Broad Usage Applications of Hinawi ERP

Hinawi ERP can be utilized across diverse business sectors, including small, medium, and large companies, private offices, and semi-governmental institutions. The software supports a wide range of business activities, such as real estate management, service industries, trade, manufacturing, contracting, schools, and more.

## Success Stories

For over 25 years, Hinawi ERP has served numerous businesses in the Middle East. Many clients have remained with us since 1998, reflecting the software and quality. Visit our website to view customer testimonials.

## Ongoing Communication and Sustainable Partnerships

Hinawi ERP is more than just software; it is a trusted partner that enhances your ability to achieve business goals. Through continuous communication with our expert consultants in Abu Dhabi, we lay the foundation for a long-term relationship that fulfills your aspirations and administrative needs.

## Hinawi ERP Modules:

### Financial Accounting Module

The financial accounting module provides advanced tools for managing financial operations with precision and efficiency, generating comprehensive reports, and controlling costs. The module includes integrated procedures such as payment cycle management, receivables cycle management, sales and purchase cycles, manufacturing cycle, inventory and warehouse management, and other accounting procedures.

The module also offers two options for transaction posting: real-time posting or batch posting. In batch posting, the software ensures flexibility in recording transactions, allowing for approval before posting.

Hinawi ERP supports **electronic invoicing**, enabling issuing and tracking invoices in compliance with government standards.

### Inventory Management and Multi-Warehouse

Hinawi ERP allows users to create and manage an unlimited number of warehouses. Each warehouse can be defined with essential data such as name, location, and specific settings. Items can be assigned to specific warehouses. The item movement tracking feature helps manage all transfer and distribution operations between warehouses. Additionally, reorder points can be set for each item to ensure inventory availability and prevent shortages.

### Manufacturing Management

The manufacturing module helps companies enhance productivity and reduce costs. It allows easy management of work orders, including creation, modification, or approval, with options to cancel when necessary. It also



enables efficient inventory management through the issuance, receipt, and return of documents. The module provides real-time tracking of production stages and cost analysis to determine the final cost of manufactured products, with detailed reporting. The software ensures a smooth and efficient workflow.

### Customer Relationship Management (CRM)

The customer relationship management (CRM) module effectively improves relationships with existing and potential customers. The module allows businesses to record and track incoming inquiries across multiple channels, with the ability to convert them into quotations directly within the accounting module. It also supports monitoring the status of inquiries, recording interactions with customers, and setting up email reminders for timely follow-ups. The module provides detailed reports on customer status and activities.

### Fixed Assets Management Module

The fixed assets module provides comprehensive solutions for managing properties, equipment, vehicles, and furniture. The module includes asset registration, status identification (active or under maintenance), and integration with the accounting module to ensure financial accuracy. It supports multiple purchase methods, including cash, cheque, or credit, and allows asset registration with maintenance companies for scheduled servicing.

The module also enables automatic depreciation calculations. It features extensive reports, including asset lists, depreciation reports, and maintenance records.

### Real Estate Management Module

The real estate management module is an effective tool for efficiently managing residential and commercial properties. The module enables the registration of properties and units, including tenant details. It facilitates the management of lease contracts from creation to payment tracking, renewals, unit handovers, and security deposit refunds.

It also provides automated rental calculations, invoice issuance, and contract printing in Arabic and English, supporting **electronic invoicing**. The module simplifies maintenance request tracking and execution with comprehensive reports such as rent, occupancy, payment, and maintenance reports. Additionally, it provides automated reminders for contract expirations and due cheques to prevent delays. Documents such as tax invoices, lease agreements, and tenant notifications can be designed and printed.

### Garage Management Module

The garage management module offers an efficient solution for managing vehicle and equipment maintenance operations. The process begins with registering vehicles or equipment in the module, with the ability to create work orders detailing the provided services, assigned workers, and required spare parts.

The module allows the assignment of workers to tasks and tracks their progress while supporting the addition of external services such as bodywork and painting when needed. The module provides detailed reports on the status of work orders. Upon completion of the work, a draft invoice is issued for the client, which is then

converted into a final cash or credit invoice upon approval. Finally, the vehicle or equipment is issued an exit permit, completing the process efficiently.

### **Contracting Management Module**

The contracting management module allows for preparing project cost estimations (BOQ) by entering details of materials, labor, and equipment, calculating total costs, and categorizing them easily. The module integrates with accounting, inventory, human resources, payroll, and fixed assets modules. It also provides effective procurement tools, including purchase order creation, material receipt tracking, and supplier invoice management. Additionally, it generates various reports, such as cost comparison reports and material request tracking.

### **School Management Module**

The school management module allows for registering new students and modifying their records, tracking entrance exam results, and linking student names with their guardians if they are part of the school's staff. The module simplifies financial operations by generating invoices and processing payments, including discounts. It automatically posts invoices to the accounting module according to the number of school terms.

The module provides comprehensive student and parent reports and account statements. It also features advanced and flexible settings that allow customization according to each school's needs. School, parents can access their children's appearances, account statements, and student information online, as each guardian is assigned a unique username and password.

### **HR & Payroll Management Module**

The HR and payroll module is a fully integrated solution for managing all aspects of human resources efficiently from both financial and administrative perspectives. The module includes procedures covering employee affairs, such as calculating various types of leaves, tracking absences, processing end-of-service benefits, managing loans, attendance tracking, payroll processing, and tax calculations.

The module offers extensive and flexible customization options tailored to each company's needs and comprehensive reports covering performance and attendance. It also allows for the attachment of all documents within the module.

The HR and payroll module integrates with the accounting module, automatically posting data such as salaries and allowances. This integration allows businesses to manage all aspects of HR and payroll seamlessly and effectively. The module is also linked with biometric attendance machines.

### Financial Impact of the Accounting Module on Other Modules

The accountant does not need to manually prepare journal entries, as the module automatically generates them.

The **Fixed Assets Module** facilitates the posting of monthly depreciation, asset disposal entries, and maintenance invoices.

The **Real Estate and Maintenance Management Module** enables the posting of revenues and expenses related to properties, advance rental income, and maintenance invoices.

The **School Management Module** ensures the automatic posting of revenues, receipts, and discounts related to tuition fees.

The **Contracting Management Module** posts revenues and purchase invoices associated with projects, including material and labor costs.

The **Garage and Maintenance Module** automatically posts issued invoices and inventory to the accounting module.

The **HR & Payroll Module** posts salaries, leave payments, travel tickets, loans, end-of-service benefits, monthly allowances, and withheld tax amounts.

The **Opening Balance Posting** allows for the posting of opening balances, including incoming cheques under collection, post-dated issued cheques, fixed assets, security deposits, and more. This ensures accurate financial records and facilitates immediate module usage.

### **Customized Consulting Services**

Explorer Computer LLC recognizes that each business has unique software requirements. Our professional team provides tailored solutions to meet these needs, starting with business requirement analysis, offering recommendations, and supporting implementation and module integration.

Customer satisfaction is our top priority, which is why we offer continuous support, training, and assistance to help businesses make informed decisions to enhance overall performance.

### **Software Installation Requirements**

The software is desktop version installed on a **server** and **client PCs** according to the number of purchased licenses. If no server is available, data can be temporarily stored on a computer acting as a server until a new server is set up. Client devices must have full **read and write** access to the file directory.

The server and user devices must be within the same **domain** to avoid connectivity issues. Data security and backup responsibilities lie with the client.



## Supported Operating Modules

- **Client Devices:** Windows 11/10, 64-bit edition.
- **Server Devices:** Windows Server 2022, 2019, 2016 Standard / Essentials.

## Steps for Implementing and Using the Software

1. **Installation Requirements**  
Ensure module readiness for installation and verify hardware compatibility.
2. **Software Navigation Review**  
Users should familiarize themselves with the software menus and begin configuring the general settings.
3. **Importing Lists and Balances**  
Load all necessary data, including lists and balances, to ensure a smooth start.
4. **Data Completion**  
Review, identify, and complete any missing or incomplete data to ensure accuracy.
5. **Implementation Plan**  
Develop a clear and structured plan for effectively using the software.
6. **Training Videos**  
Watch training videos available on YouTube for guidance and best practices in software usage.

## What is the Price of Hinawi ERP?

The price of the software varies based on several factors, including:

1. The number of users.
2. The purchased modules.
3. The month and year of start entering the data.
4. The need for start entering the data for previous years, if applicable.
5. The importing of old data from other software, if applicable.
6. The price includes software installation, training, and full user support for the first year.
7. Annual contracts are available for continued module support.

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## FAQs

*What is the main benefit offered by Explorer Computer LLC through Hinawi ERP?*

The company provides an integrated solution for business and resource management, helping companies improve efficiency and reduce costs through a module that supports seamless integration across various modules.

*How does Hinawi ERP enhance internal control for businesses?*

The software enhances internal control through module integration, automated workflows, and policy enforcement based on assigned user permissions.



*What makes Hinawi ERP suitable for companies in the Middle East?*

The software supports both Arabic and English, offering flexible settings that allow customization according to company and country regulations, such as taxation, social security and electronic invoice.

*What modules are included in Hinawi ERP?*

Hinawi ERP includes multiple modules, such as financial accounting, HR & payroll, real estate management, garage management, school management, and inventory management.

*How does the Real Estate Management Module in Hinawi ERP improve property management?*

The module facilitates property and unit registration, contract management, invoice issuance, payment tracking, maintenance handling, electronic invoice and comprehensive performance reports such as rent and occupancy reports.

*What technical features does Hinawi ERP offer to ensure business continuity?*

The software provides automated workflows, instant notifications, customized reports, support for both instant and batch transaction posting, and regular updates to improve performance and add new features.

*How long has Explorer Computer LLC been developing software?*

The company was established in 1998, meaning it has over **25 years of experience** in software development and support.

*What types of businesses are targeted by Hinawi ERP?*

Hinawi ERP is designed for small, medium, and large companies, as well as semi-governmental institutions and private business offices.

*How can companies customize Hinawi ERP to fit their needs?*

The software offers flexible settings that allow businesses to tailor internal policies according to their regulations and operational requirements.

*How does Hinawi ERP help businesses comply with local regulations, such as electronic invoicing?*

The software supports the issuance and tracking of electronic invoices in compliance with the standards of the Zakat, Tax, and Customs Authority in Saudi Arabia, ensuring full regulatory compliance.