



# Integration of Data from Third Party Software

### Introduction:

Dear Valued Users, thank you for using Hinawi ERP software. This manual is for Hinawi Business Management (Hinawi ERP) Software integration of data from third party software.

# **Settings Information**

# File $\rightarrow$ Settings $\rightarrow$ Third Party Integration Setup

File				
	Company	22		
	Settings	•	Barcode Settings	
	Templates	•	Fixed Assets Settings	•
	Company Document & Scanning		Real Estate Settings	۲
	Change Your Password		School Settings	۲
	Reminders List	6	Garage Settings	۲
	Opening Balance - Import from Excel	F	HRMS Settings	•
	Missing Data Information	•	QuickBooks Integration Settings	
	Export to Excel	E	User List & Access Settings	
	Import From Third Party		Attachments Settings	
	Utilities	- E	Report Settings	۲
	Switch to Arabic		Check List Setting	
	Re-Connect with QuickBooks		Third Party Integration Setup	
	Up-to-date List from QuickBooks		Settings Manual	
	Explorer Internal Use	•		
	Show Full Menu	000		
	Exit			







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Importing of Invoice from csv(comma seperated value) Files to Hinawi ERP		
Form Name Use Third Party Invoice No. Use Items from Third Party Use Quantity Use Terms	Default Deposit Account Default Item	A R Account Folder Name
	6 7	8 9
F.	OK Close (F10)	

1. Enabling the sales invoice setup you will configure.



# 2. Use Third Party Invoice No.

- a. If user tick marks this option, the user needs to provide the Invoice No. for the sales invoice.
- b. If user doesn't tick marks this option, the system will generate the Invoice No. for each sales invoice.

#### 3. Use Items from Third Party Software

a. If user tick marks this option, the user needs to provide the Items for each sales invoice transaction.

Note: The user must import first the item list to the system before the user can include the item in importing using the standard CSV file.

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2 of 7

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b. If user doesn't tick marks this option, the user must choose a default Item for all the sales invoice.

### 4. Use Quantity

- a. If user tick marks this option, the user needs to provide the quantity of Items for each sales invoice transaction.
- b. If user doesn't tick marks this option, the system will consider the item quantity as one (1) for all sales invoice transaction.

**Note:** This option will be enable if you tick mark the option for "Use Items from Third Party Software"

### 5. Use Terms (Terms can only be applied to Credit Invoice)

a. If user tick marks this option, the user can include the terms of payment for each sales invoice.

**Note:** The user must import first the Terms of Payment list to the system before the user can include the terms in importing using the standard CSV file.

b. If user doesn't tick marks this option, the user can't include the terms of payment for each sales invoice.

# 6. Default Deposit Account

The user must choose the default deposit account for Cash Invoice.

#### 7. Default Item

- The user must choose a default item for all sales invoice transaction.

**Note:** Default Item can only be set if the user didn't choose to mark the option "Use Items from Third Party Software"

#### 8. A/R Account

The user must choose the default A/R account for Credit Invoice.

# 9. Folder Name

- The user must locate the default folder name where the system will read the entire CSV file.

**Note:** User must have Full permission of the default folder location (After Importing the CSV file, the file will be moved in ImportedFiles Folder which the system will generate automatically).



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3 of 7



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# **Importing Sales Invoice**

# File → Import From Third Party → Import Cash Invoice / Import Credit Invoice

ile			
	<u>C</u> ompany		
	Settings	×.	
	Templates	×.	
	Company Document & Scanning		
	Change Your Password		
	Reminders List	×	
	Opening Balance - Import from Excel	×	
	Missing Data Information	×	
	Export to Excel	•	
1	Import From Third Party	•	Import Cash Invoice
	Utilities	•	Import Credit Invoice
	Switch to Arabic	-	
	Re-Connect with QuickBooks		
	Up-to-date List from QuickBooks		
	Explorer Internal Use	ю	
	Show Full Menu		
	<u>E</u> xit		

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4 of 7



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# Import Cash Invoice / Import Credit Invoice

older Nam	e	covinc					Sample Format
Is the (	CSV file Contains F	Header Row				0	Read Files From Folder
No. 📃	Invoice No.	Customer Name	Invoice Date	Amount	Мето		
100							
0							
1							
12							
10							
1							
10							
10							
1.000							
Undate		ose/E10)			Total No. of Touroicon		
opuate		030(10)			rotarino of involces ;		

# Folder Name

- Folder name will be filled automatically depending from the setup.

# Sample Format



- Choose the Standard CSV format you will use for importing the Sales Invoice.

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5 of 7

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# **Read Files from the Folder**



- After clicking "Read Files from Folder", one selection box will open and it shows all the CSV files available in that default folder

#### Note: The File must contain Columns as per the Setup in the following order.

Standard with Item Name:
1. Invoice No.
2. Customer Name (Must Match with the Same Customer Name in Hinawi ERP)
2. Invoice Date
3. Amount
4. Memo
5. Terms (Optional)
6. Item Name
7. Quantity (Optional: If no quantity column system will consider Quantity as 1)

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6 of 7

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mport Ca	ash Invoice fi	om Cov File						
older Nam	e D:\Impor	ting CSV Files						Sample Format
Is the (	CSV file Conta	ins Header Row					0	Read Files From Folder
No.	Invoice No.	Customer Name	Invoice Date	Amount	Memo	Item Name	 	
	InvoiceNo	CustomerName	TxnDate	Amount	Memo	Item Name		
	1	Customer1	26/05/2015	200.5	Memo For the Invoice	Item Name 1		
	2	Customer2	26/05/2015	30000	Memo For the Invoice	Item Name 2		
				_				
Click	< to Updat	te to QuickBo	oks					

- Choose the CSV file you want to import to the system, tick mark the entire Sales invoice that will be imported to the system then click "Update to QB".
- The system will save the Invoice in Hinawi ERP and after that update to QuickBooks.
- After Importing the CSV file will be moved to ImportedFiles Folder.

# Thank you!

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2 of 7

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