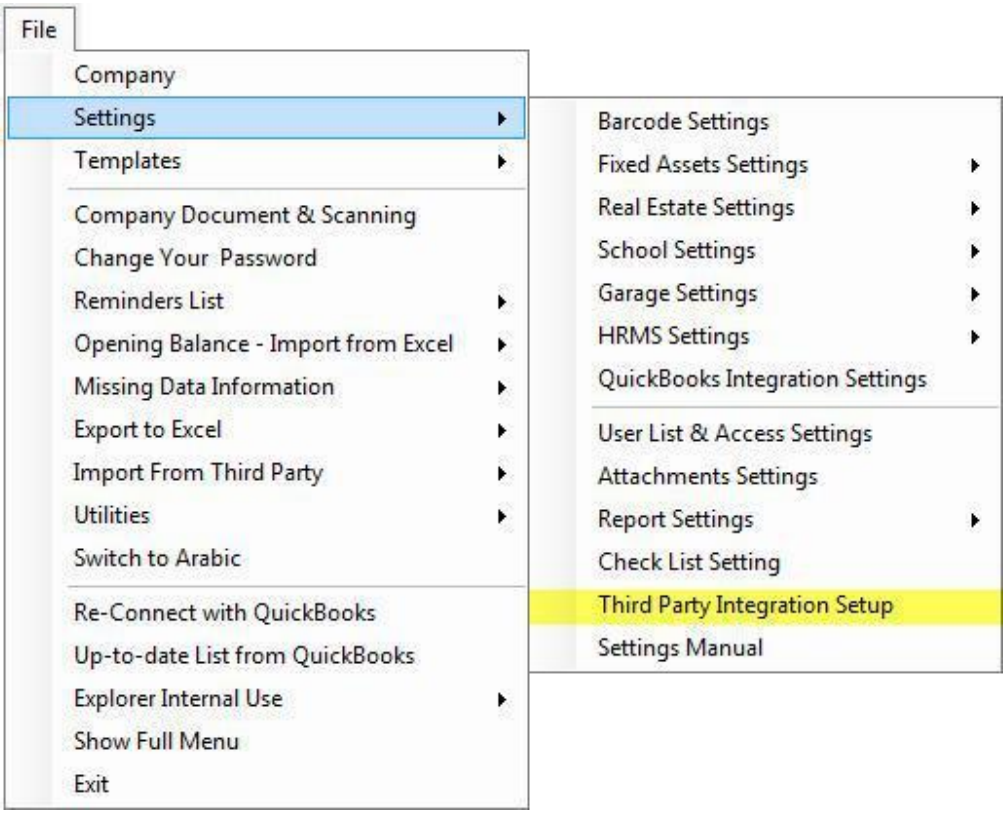
Integration of Data from Third Party Software

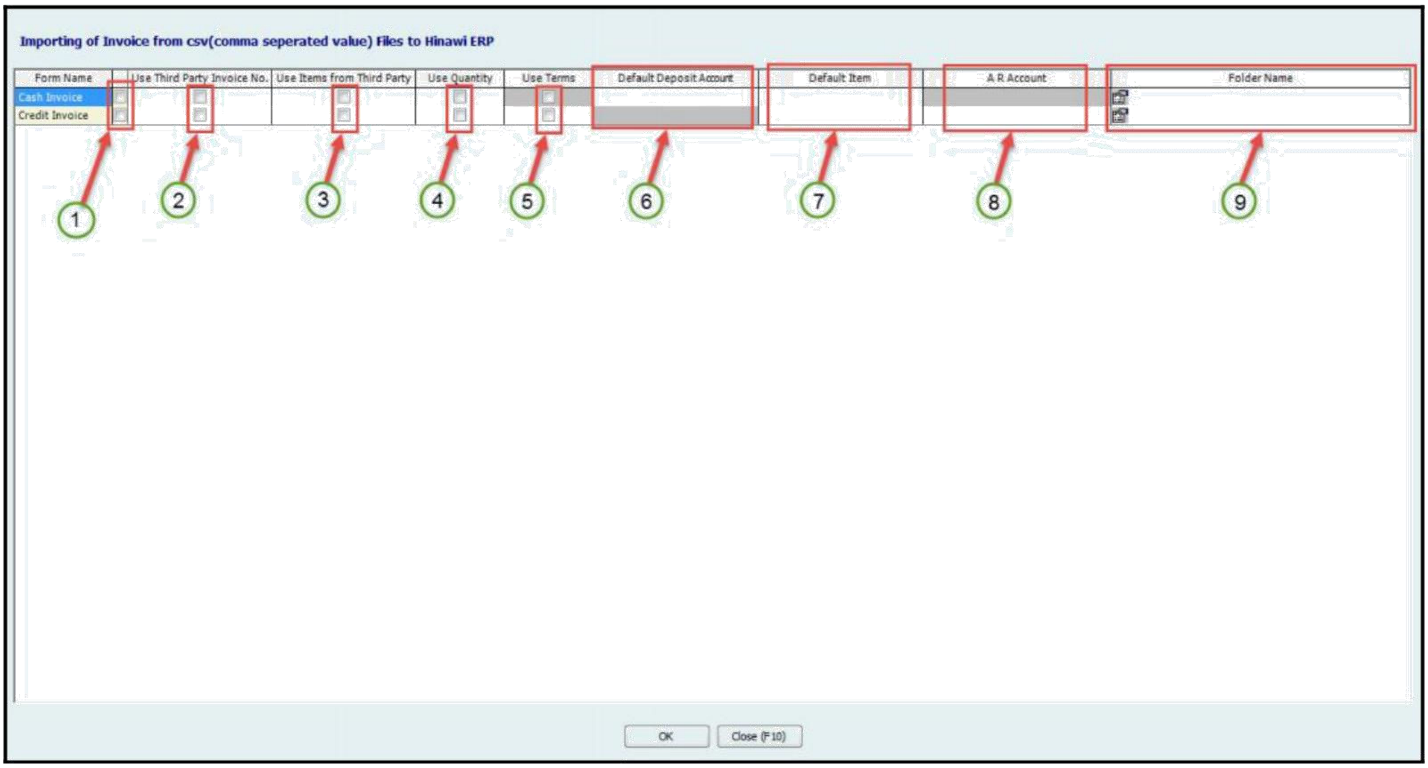
Introduction:

Dear Valued Users, thank you for using Hinawi ERP software. This manual is for Hinawi Business Management (Hinawi ERP) Software integration of data from third party software.

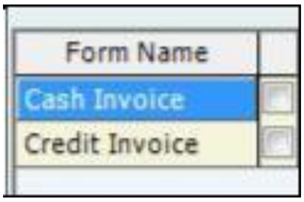
Settings Information

File → Settings → Third Party Integration Setup





1. **Enabling the sales invoice setup you will configure.**



2. **Use Third Party Invoice No.**
   a. If user tick marks this option, the user needs to provide the Invoice No. for the sales invoice.
   b. If user doesn't tick marks this option, the system will generate the Invoice No. for each sales invoice.
3. **Use Items from Third Party Software**
   a. If user tick marks this option, the user needs to provide the Items for each sales invoice transaction.

      Note: The user must import first the item list to the system before the user can include the item in importing using the standard CSV file.

   b. If user doesn't tick marks this option, the user must choose a default Item for all the sales invoice.

4. **Use Quantity**
   a. If user tick marks this option, the user needs to provide the quantity of Items for each sales invoice transaction.
   b. If user doesn't tick marks this option, the system will consider the item quantity as one (1) for all sales invoice transaction.

Note: This option will be enable if you tick mark the option for "Use Items from Third Party Software"

5. **Use Terms (Terms can only be applied to Credit Invoice)**
   a. If user tick marks this option, the user can include the terms of payment for each sales invoice.

      Note: The user must import first the Terms of Payment list to the system before the user can include the terms in importing using the standard CSV file.
   b. If user doesn't tick marks this option, the user can't include the terms of payment for each sales invoice.
6. **Default Deposit Account**
   - The user must choose the default deposit account for Cash Invoice.
7. **Default Item**
   - The user must choose a default item for all sales invoice transaction.

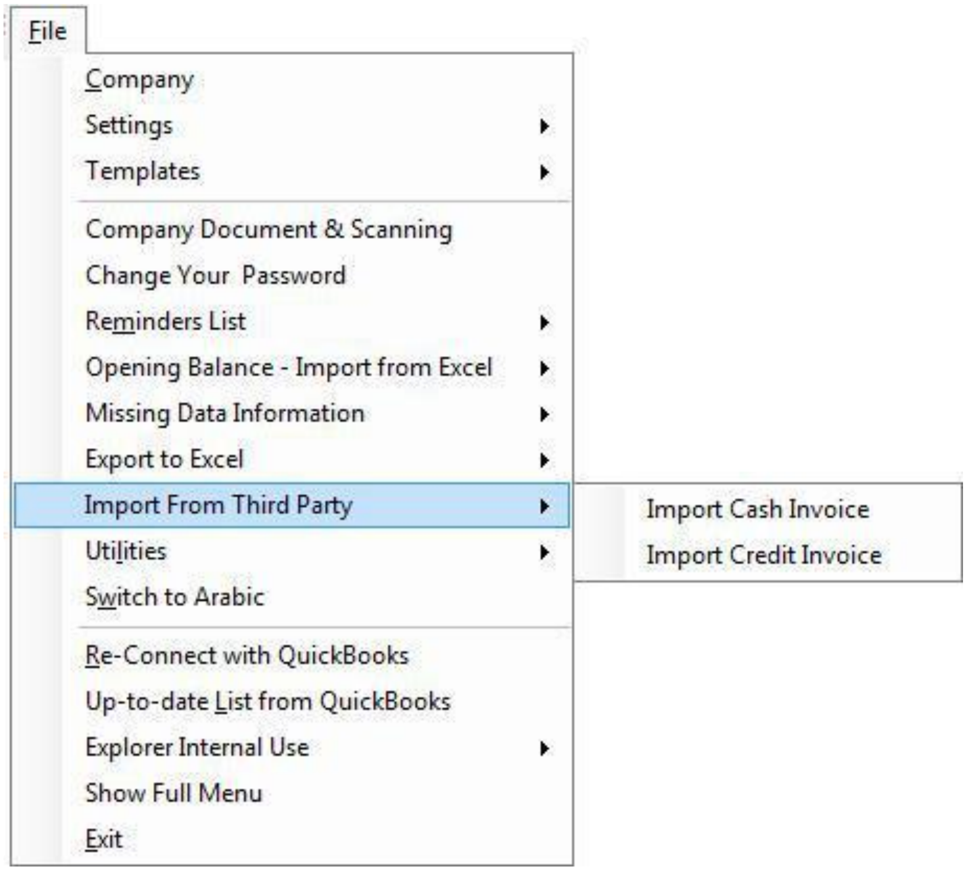
Note: Default Item can only be set if the user didn't choose to mark the option "Use Items from Third Party Software"

8. **A/R Account**
   - The user must choose the default A/R account for Credit Invoice.
9. **Folder Name**
   - The user must locate the default folder name where the system will read the entire CSV file.

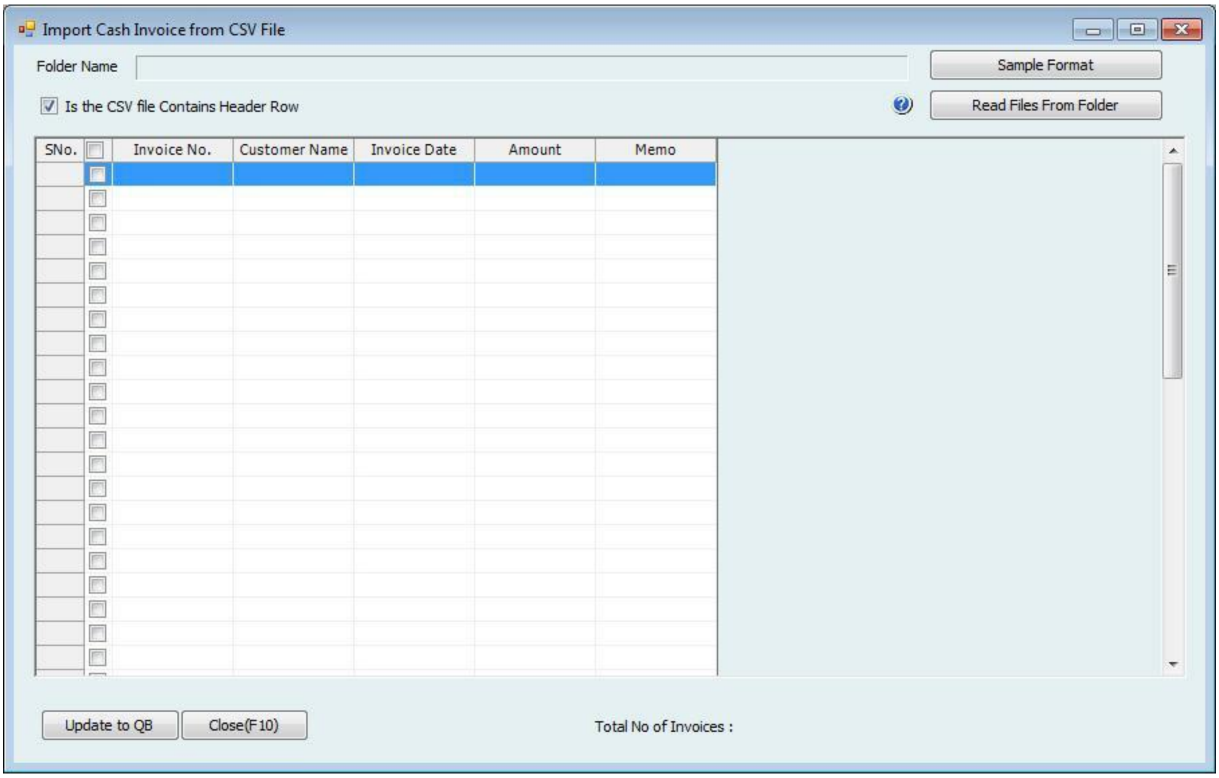
   Note: User must have Full permission of the default folder location (After Importing the CSV file, the file will be moved in ImportedFiles Folder which the system will generate automatically).

Importing Sales Invoice

File → Import From Third Party → Import Cash Invoice / Import Credit Invoice



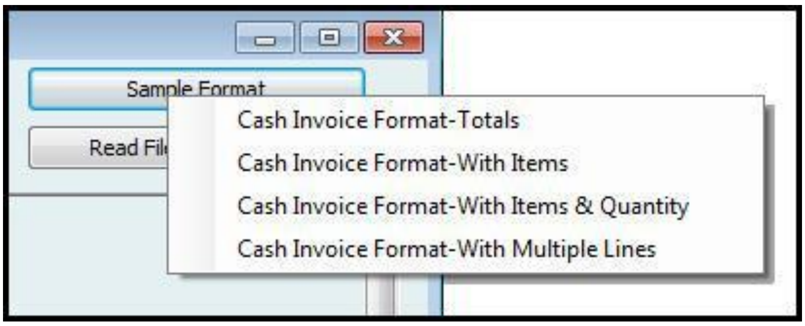
Import Cash Invoice / Import Credit Invoice



Folder Name

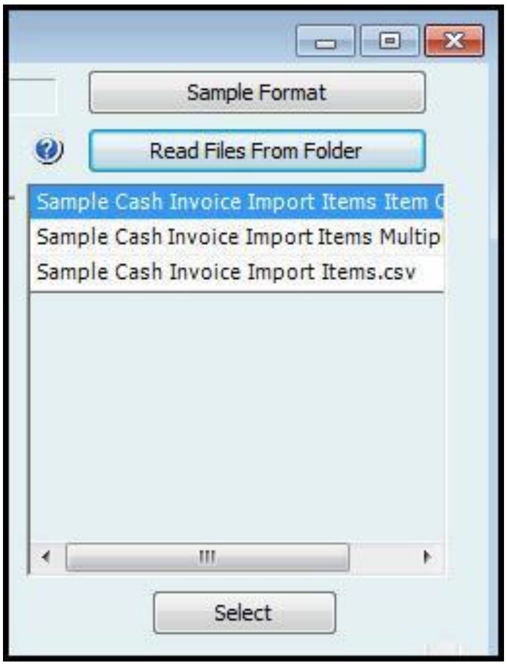
- Folder name will be filled automatically depending from the setup.

Sample Format



- Choose the Standard CSV format you will use for importing the Sales Invoice.

Read Files from the Folder



- After clicking “Read Files from Folder”, one selection box will open and it shows all the CSV files available in that default folder

Note: The File must contain Columns as per the Setup in the following order.

Standard with Totals:

1. Invoice No.

2. Customer Name (Must Match with the Same Customer Name in Hinawi ERP)

2. Invoice Date

3. Amount

4. Memo

5. Terms (Optional)

Standard with Item Name:

1. Invoice No.

2. Customer Name (Must Match with the Same Customer Name in Hinawi ERP)

2. Invoice Date

3. Amount

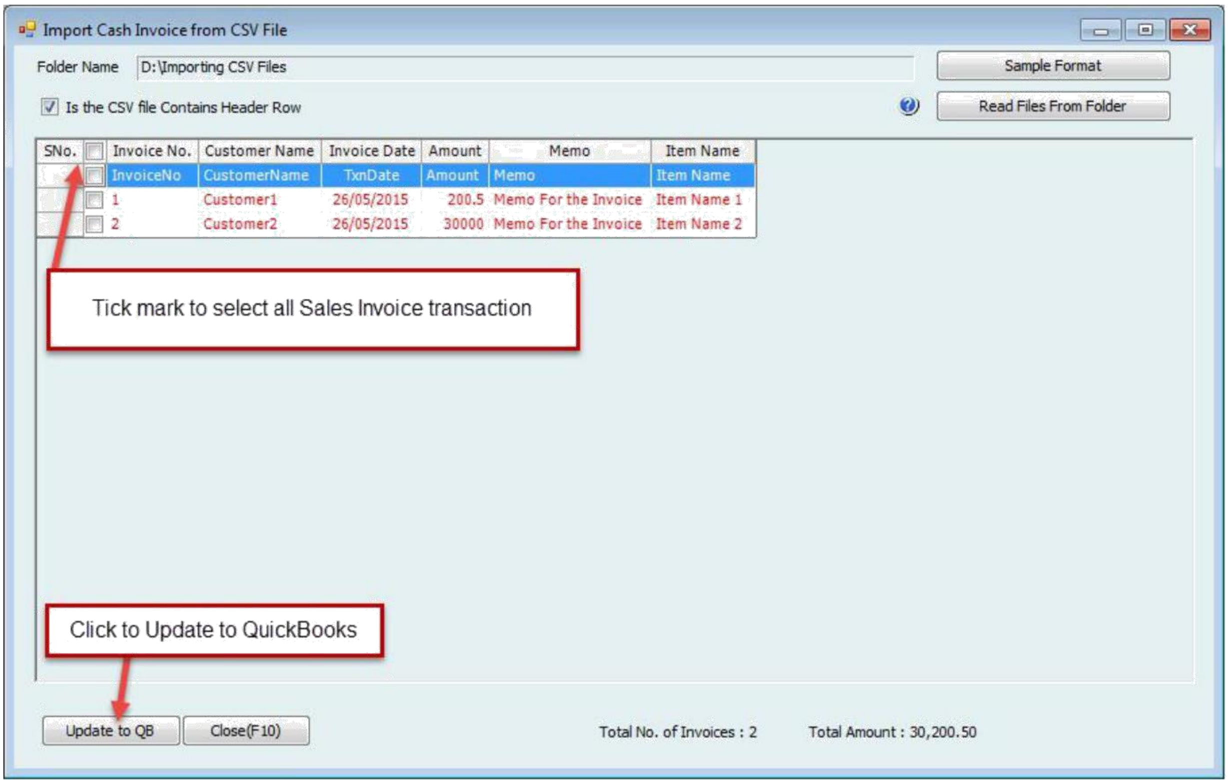
4. Memo

5. Terms (Optional)

6. Item Name

7. Quantity (Optional: If no quantity column system will consider Quantity as 1)

Contact Us On: hinawi@eim.ae



- Choose the CSV file you want to import to the system, tick mark the entire Sales invoice that will be imported to the system then click "Update to QB".
- The system will save the Invoice in Hinawi ERP and after that update to QuickBooks.
- After Importing the CSV file will be moved to ImportedFiles Folder.

Thank you!

Contact Us On: hinawi@eim.ae